



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NIN
NATIONAL INSTITUTE
OF NUTRITION

आई सी एम आर - राष्ट्रीय पोषण संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR – National Institute of Nutrition
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

NOTICE INVITING TENDER

to carry out

Specialized Technical Works and General Maintenance works in Animal Facility

Sealed quotations are invited on behalf of the Director, ICMR-NIN, Hyderabad, Ministry of Health & Family Welfare, Government of India from reputed, experienced, contractors / agencies with established experience and financial solvency to carry out 'Specialized Technical Works and General Maintenance works in Animal Facility'. The approximate estimated cost of the following work is Rs. 3,15,000.00 (Rupees three lakh and fifteen thousand only) per month. The details of the works are as follows:

(in Rs.)			
Sl. No.	Description of each work	Estimated cost	Total Estimated Cost per month
1.	Specialized technical works (See Annexure – I)	2,27,000	3,15,000
2.	General Maintenance works (See Annexure – II)	88,000	

Qualifying criteria, instructions & general conditions for bidders:

- The entire work covered under the contract has to be completed in 6 calendar months (including monsoon period). However the contract can be extended up to another six months based on the performance of the contract and requirement.
- The contract work of 'Specialized Technical Works and General Maintenance works in Animal Facility' shall have to be carried out as per tender schedule. However, in case of an unusual occurrence of dirtiness in shabby look in any of unit / areas, same shall be cleaned urgently by the contractor without any extra payment. Suitable manpower shall be available at the premises continuously for this type of works. Contractor will be required to fill **Schedule of Quantities**, without filling this form; the tender application will be rejected.
- If the contractor fails to do any operation on any day in a month then that cost per operation will be deducted from contractor's monthly bill.
- The contractor shall pay the minimum wages to the workers / manpower as prescribed by Government of India from time to time. Contractor shall pay wages and any other payments of the workers / manpower through Bank Accounts of the workers on or before 7th of every succeeding month as per rules.
- The contractor shall give the workers / manpower suitable uniform / dress, safety gadgets, monsoon gears, identity card to identify their staff by security and other departmental personnel.

- vi. Contractor should maintain workers / manpower daily muster roll and it should be available for departmental check all the time. The contractor should submit the daily labours report both in the morning and evening.
- vii. The waste generated after sweeping, moping of the rooms, toilets block, other works in Animal Facility as per Annexure I & II etc., is to be removed from the respective rooms / office, toilets and disposal to the nearest garbage points in tied conditions. Also the washbasins and other articles kept in dustbins should be disposed on the same day.
- viii. The contract workers / manpower engaged and working equipment brought by the contractor for the work shall be recorded in the NIN Security Gate before entering into the premises and obtain necessary gate pass.
- ix. Earnest Money Deposit (EMD) – Rs. 1,89,000.00 (Rupees One lakh eighty nine thousand only) in the form of crossed Demand Draft / Bankers cheque on any nationalized bank / schedule bank payable at Hyderabad in favor of 'Director, ICMR-National Institute of Nutrition' shall be submitted with tender in a separate sealed cover mentioning 'Earnest Money Deposit (EMD)' on the cover. Tender received without EMD will be summarily rejected. Cheque for EMD will not be accepted.
- x. Quotation by email or fax will not be accepted.
- xi. The quotation is to be printed on letterhead. It should include of GST Registration Number and PAN number of the firm. Quotations received without signature, over-writing, summation errors etc., will be construed as invalid and thus rejected. The quotation should be sent in a sealed envelope. The envelope shall clearly be superscribed with:

The reference no.,

Due date :

Quotation : Not to be opened".

Quotation for 'Specialized Technical Works and General Maintenance works in Animal Facility'

Quotation is to be sent only through registered post or speed post. Hand delivery of quotation will not be accepted. It should reach the undersigned within the due date September 5, 2019, Time: 16:00 hrs along with EMD in a separate cover. The quotation reached after the due date & time will not be considered. If any corrections, which should be attested by the dated initials of the tenderer. All the signatures must be dated and accompanied by seal of the company. Bidder will sign on all the document at the bottom of all pages of the this 'Notice Inviting Tender' at '*I / we Sign & Agree with seal*' and submit along with Schedule of Quantities and without this Tender is invalid.

- xii. Performance guarantee @ 5% of work order value in the bank guarantee is required to be furnished within 15 days from the date of issue of work order. It will be refunded after work completed.
- xiii. The tenderer may note that in case of the work is awarded to him, he has to produce police verification certificate for the workers / manpower to be deputed for the work inside the ICMR-NIN, Hyderabad and should bring all the tools and tackles for fabrication and repairs at their own cost.

- xiv. The bidder may visit the site with prior appointment with Dr. N. Haarishankar, Scientist-E at 040-27197201 on all working days i.e, from Monday to Friday except public holidays from 10.00 AM to 4.00 PM.
- xv. The undersigned reserves all the rights to reject the tender without assigning any reasons.
- xvi. ICMR-NIN, Hyderabad is not responsible for any damage caused to the contract manpower engaged by the contractor for execution of the work.
- xvii. The offer shall be valid for a period of ninety days and in case of placement of the work order, shall remain firm till the completion of the work.
- xviii. Director, ICMR-NIN, Hyderabad reserves the right to increase / decrease the quantity of work.
- xix. The quotations / Schedule of Quantities will be opened in the presence of the Bidders on 6th September, 2019 at 15.00 Hrs. If this date happens to be holiday, then the same will be opened on the next working day. Representatives on behalf of bidders will not be allowed.

Confidentiality Clause:

- A. No party shall disclose any information to any third party concerning the matters under this contract. In particular, any information identified as 'proprietary' in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior consultants, advisors or the employees engaged by a party with equal force.
- B. Prohibition against use of ICMR-NIN's name without permission of publicity purpose:

The contractor, subcontractor, consultant, advisor or the employees of the contractor shall not use the ICMR-NIN's name for any publicity purpose through any public media like press, T.V., Radio or Internet without the prior written approval of ICMR-NIN.

The offer should be addressed to

Senior Administrative Officer
ICMR-NIN, Tarnaka, Near Tarnaka Metro Station
HYDERABAD – 500 007

and shall reach on or before 5th September, 2019 at 16.00 Hrs.

Enclosures:

1. Annexure I & II
2. Schedule of quantities

(R. HEMALATHA)

निदेशक / DIRECTOR
राष्ट्रीय पोषण संस्थान
NATIONAL INSTITUTE OF NUTRITION
भारतीय आयुर्विज्ञान अनुसंधान परिषद
Indian Council of Medical Research
जामे उरमानिया पोस्ट, हैदराबाद- 500007.
Jamal Osmania P.O., Hyderabad-500007.



ANNEXURE - I

On weekdays

1. Recording max, min temperature, light intensity and relative humidity in the breeding colonies through microprocessor controlled AHU connected to IVC housing systems.
2. Maintenance of macro environment in the prime species breeding areas.
3. Changing of soiled cages with sterilized cages twice in a week.
4. Providing sterile water, diet to give stock housed in the facility.
5. Disposal of dead carcass and soiled bedding material daily.
6. Blood and fluid with drawing, administration of injections through different routes and assisting the senior staff in treatment of the species maintained in the department.
7. Processing of raw ingredients, preparation of salt and vitamin mixture of 90 Kgs on daily basis.
8. Mixing, pelleting and changing of autoclaved diet of 250 Kg at a time/per day.
9. Hot pellet diet (>100° C) to be dispensed into individual pellets in the trays and subsequently storing them in containers.
10. Cleaning of mixers, pelleting unit dyes, autoclave after each 250 Kg diet prepared.
11. Preparation of customized diet (special feed) ingredients to be mixed as per the formulation and keeping them ready for packing.
12. Regular changing of 5 mice strains (6000 in number) housed in filter top green line IVC systems.
13. Regular changing of 9 rat strains (4000 in number) housed in filter top green line IVC systems and conventional cages
14. Regular changing of 2 obese mutant strains, Gerbils (1600 in number) housed in filter top green line IVC systems and conventional housing systems.
15. Procurement of sterilized pelleted diet from the feed preparation unit and supplementation to the rodents housed in 1st floor of the breeding facility and newly renovated experimental facility.
16. Waste disposal, soiled cages changing, disposal of dead carcass in the rodents housed areas.
17. Collection of blood samples, microbial load in the room, tissue pathogens, ecto and end parasites for microbiology and health monitoring programme. This is a continuous and routine programme of the department.
18. Formulation of different diet preparation required for the routine supplementation to the rodents, lagomorphs and primates housed in the department.

19. Assisting feed supervisor in the formulation of special feed (like high fat diets, high cholesterol and triglyceride diets) requirements of the internal scientists and research workers of outside institutes.
20. Procurement and daily supplementation of vegetables, fruits and ground nuts for the primates housed in the department.
21. Twice cleaning of the primates housed area in the 2nd floor as well as primates housed in the environmental enrichment areas of the primate facility.
22. Cleaning of the choked drains of the primate facility.
23. Making of transport boxes for the transportation of the species maintained in the department.

On Saturdays

1. Providing sterile water, diet to give stock housed in the facility.
2. Assisting feed supervisor in the formulation of special feed (like high fat diets, high cholesterol and triglyceride diets) requirements of the internal scientists and research workers of outside institutes.
3. Twice cleaning of the primates housed area in the 2nd floor as well as primates housed in the environmental enrichment areas of the primate facility.

On Sundays

1. Collection of sterilized RO water filled water bottles from the collection centre in the ground floor of the breeding facility and supplementing the same to the rodents housed in the first floor of the facility.
2. Fumigation of the experimental rooms, prior to the commencement of the experiment, arrangement of appropriate housing systems to conduct the experiment based on the requirement of the concern scientist/research workers.



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ANNEXURE – II

On Weekdays

1. Collection of sterilized RO water filled water bottles from the collection centre in the ground floor of the breeding facility and supplementing the same to the rodents housed in the first floor of the facility.
2. Regular cleaning of the corridors, walls and glass panels of animal house consisting of three buildings.
3. Cleaning and maintenance of ladies toilets (5 number) and men's toilets (9 number).
4. Regular sieving of the paddy husk (bedding material) and collecting the same in individual gunny bags to keep in autoclave for sterilization purposes.
5. Regular changing of soiled cages, cleaning and sterilization of mice, rat and hamster cages.
6. Periodical spraying of pyrethrum (insecticide) in the animal housing colonies
7. Painting of rabbit and guinea pig racks with aluminium paint.
8. Washing of water bottles, filling them with RO water and supply to concern animal colonies.
9. Weekly Removal of 25 to 30 Kg of dead animal carcass and used blood sample tubes.
10. Weekly disposal of used Personal Protection Equipment (PPE) dead carcass of lab animals through recognized NGO waste disposal, Moping material etc.
11. Sweeping, mopping & cobwebs removal in corridors of all floors, floors of laboratory rooms, staircases, rooftop, surroundings walls, railings and all other surface areas of the buildings of New Animal House, Old Animal House & Primate Facility.
12. All above areas of floors shall be swept with soft broom and then mopped manually using well cleaning moist cotton mops dipped in the suitable water detergent.
13. Mopping is to be repeated with ordinary water, the mop being squeezed before use, dipped in fresh water for every 20/30 sq.m. areas of mopping.
14. Cleaning of all glass window panes from supervisor. This includes removal of cobwebs at least twice in a month.
15. Cleaning of washrooms, WC, Wash basins, mirrors, floors of the bath rooms and verandas and filling liquid soap to the dispensers attached with the basins in the bathrooms.
16. All consumables and cleaning accessories including brooms, cleaning cloths etc., shall be supplied by the Institute free of cost for the above contract job.
17. Water and Electricity will be provided by this Institute.

निदेशक / DIRECTOR

DIRECTOR

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कल्याण मंत्रालय, भारत सरकार
Jamal Osmani P.O. Hyderabad-500007.

On company letterhead

SCHEDULE OF QUANTITIES

(To be supplied by the Contractor)

Name of the work : Specialized Technical Works and General Maintenance Works in Animal Facility

Name of the contractor :

<i>(in Rs. per month)</i>			
Sl. No.	Description of each work	Amount in figures	Amount in words
1.	Specialized technical works (See Annexure – I)		
2.	General Maintenance works (See Annexure – II)		
3.	TOTAL (1 + 2)		
4.	GST 18% on 3 (as applicable) *		
5.	GRAND TOTAL (3 + 4)		

* - GST will be regulated as per the existing rates in each month.

Note: The price shall be quoted in numerals and words as well.

SIGNATURE OF THE BIDDER
WITH SEAL