

ICMR-NATIONAL INSTITUTE OF NUTRITION, HYDERABAD

DATE: 18-09-2025

CORRIGENDUM-I

It is hereby informed to all concerned bidders that the **Minutes of the Pre-Bid Meeting** held on **11th September, 2025**, in relation to the GeM tender for Manpower Outsourcing Services- Minimum Wage-118 Nos. issued vide Tender No.GEM/2025/B/6617833, dated: 28-08-2025, are annexed with this corrigendum.

The minutes include responses to queries raised by prospective bidders, clarifications issued by the tendering authority, and any modifications or important instructions discussed during the meeting.

Bidders are advised to carefully go through the annexed minutes and take note of the clarifications and amendments (if any).

This corrigendum, along with the annexed Pre-Bid Meeting Minutes, shall be treated as an integral part of the original tender document and must be read in conjunction with it.

This corrigendum issues with the approval of the competent Authority


Senior Administrative Officer
for Director

MINUTES OF PRE-BID MEETING FOR GEM TENDER NO. GEM/2025/B/6617833

FOR “ MANPOWER OUTSOURCING SERVICES-MINIMUM WAGE -118 NO.S (HIGHLY SKILLED / SKILLED /SEMI-SKILLED/ UNSKILLED MANPOWER)”

Date & Time : 11-09-2025 at 11:00 Hours (IST)
Venue : Virtual mode (Zoom Link) at Committee Room, Golden Jubilee Block, ICMR-NIN, Hyderabad
Agenda : Pre-bid meeting for the GeM tender: Manpower Outsourcing Services- Minimum wage - 118 Nos. (Highly Skilled/ Skilled/ Semiskilled/ Unskilled Manpower) - Tender No. GEM/2025/B/6617833, dated: 28-08-2025.

The following ICMR-NIN officials were present in the pre-bid meeting to provide clarification to the prospective bidder's queries.

S. No.	Name of the Employee	Designation	Department/ Section
1	Mrs. B. Parassacty	Senior Administrative Officer	Administration
2	Mr. Mohammed Ilyas	I/c. Administrative Officer	Administration
3	Mr. B. Venkateshwara Rao	Technical Officer-C	Maintenance
4	Mr. G. Mahendra	Technical Officer-A	Maintenance

At the outset, ICMR-NIN officials welcomed all the attendees and briefed about ICMR-NIN and the outsourcing manpower requirement.

The following bidders' Representatives attended the pre-bid meeting:

S. No.	Name of the prospective bidder/ Firm	Name of the representative
1	M/s. Global Contractors	Mr. N. Srikanth
2	M/s. Kairas Security	Mr. Ravi
3	M/s. Sprysoft Technologies(P) Ltd.	Mr. M.Srinivasa Rao
4	M/s. Gayatri Security Service	Mr. Sri Rama Krishna
5	M/s. Surya Enterprises	Mr. MD Mehraj Khan
6	M/s. Murali Man Power	Mr. V.S.Rao
7	M/s. E-Solutions & softwares	Ms. Sarika
8	M/s. Impressive Hospitalities Pvt. Ltd	Mr. Srinivas
9	M/s. Maple Software Pvt. Ltd	Mr. G.Pavan Sai
10	M/s. Meher Software Solutions	Mr. Meher
11	M/s. SSB Enterprises	Mr. N. Naveen Kumar
12	M/s. S.S Infra Software Solutions	Mr. S.S.Kumar
13	M/s. GA Digitals Web World Pvt. Ltd.	Mr. Atul
14	M/s. Tranquility Enterprises	Mr. Babu
15	M/s. Sai Balaji Group	Not provided

On completion of introduction section, prospective bidders were invited to raise their queries and necessary clarification has been provided on the spot accordingly.

Firm wise queries and clarification given as follow:-

- The queries / request raised by M/s. E-Solutions & Softwares, Hyderabad: -

S. No.	Bid Page No. & Clause No.	Query raised by the bidder	Clarification given for the query
1	Page No.2	Is there any EMD exemption for MSME firms?	Bid EMD has not been sought. Instead, bidders were required to submit a declaration in the prescribed format, as clearly specified in the tender document and ATC clause No. 1 (ix).
2	-	Kindly confirm whether the arrangement/ deployment of 118 manpower will be the responsibility of the Buyer or the Agency?	Arrangement and deployment of 118 outsourcing manpower is the complete responsibility of the Service Provider at the buyer's premises as per the requirement of the buyer.

- The queries / request raised by M/s. Maple Software Pvt. Ltd , Hyderabad: -

S. No.	Bid Page No. & Clause No.	Query raised by the bidder	Clarification given for the query
1	-	Out of 118 manpower, ESI facility is available only for unskilled manpower as per Gol norms (ESI rules). What about the other categories of manpower (such as Semi-skilled, skilled, Highly skilled). Please clarify?	Medical facilities, such as ESI or any other medical insurance shall be the responsibility of the Service Provider as per the GEM and Govt. norms.
2	-	Is pre-bid meeting mandatory or not?	Pre-bid meeting is optional.
3	-	Who will provide the Biometric systems?	Service provider as clearly stated in the GeM tender document Clause No. 2 (vii)
4	-	How do you evaluate a single packet bid? and What is the process to be followed for evaluating a single packet bid?	Technical Evaluation Committee will evaluate the bids as per GeM procedure and existing norms.
5	Page No. 18 Clause No. xxxii	What is the procedure to be followed for below Clause? "The bidder should submit only one bid in the tender process. Bidder submitting more than one bid i.e. 2 bidders having controlling partners in common will result in the disqualification of all the concerned bids."	The Technical Evaluation Committee members will cross-check the tender documents. If any bidders are found to be the proprietor of more than one company/ agency, the committee will disqualify them from the tender process.

- The queries / request raised by M/s. Sprysoft Technologies(P) Ltd., Hyderabad :-

S. No.	Bid Page No. & Clause No.	Query raised by the bidder	Clarification given for the query
1	-	Who will provide the Tools & Machinery?	Tools and machinery required for the execution of the work will be provided by the Buyer along with consumables.
2	-	What is the payment cycle/ duration that buyer require to settle the bill raised by the service provider ?	Our standard payment cycle is fifteen [15] days from the date of receipt of a valid invoice/bill along with remittance proof like PF, ESI & other statutory documents. However, in exceptional circumstances — such as invoice discrepancies, internal approvals, or unforeseen delays—the payment duration may be extended.

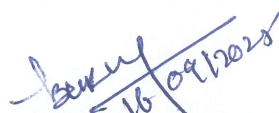
- The queries / request raised by M/s. Kairas Security, Hyderabad:-

S. No.	Bid Page No. & Clause No.	Query raised by the bidder	Clarification given for the query
1	-	As per tender document it is mentioned that service provider shall nominate a coordinator or single point of contact. Will he be available at buyer site full –time or part time?	He will be a single point of contact between the buyer and the Service Provider including coordination with the manpower deployed by the agency. In case any shortfall in manpower he should provide alternative arrangements.

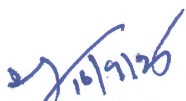
The meeting ended with vote of thanks.


16/9/25

Mr. G. Mahendra, TO-A
Maintenance & Security


16/09/2025

Mr. B. Venkateshwara Rao, TO-C
Maintenance


16/9/25

Mr. Mohammed Ilyas, SO & I/c. A.O.
Personnel Section


16/9

Mrs. B. Parassacty,
Senior Administrative Officer & HOO


DIRECTOR